

Terms of Reference SIPAM National Coordinator

Recognizing each government's commitment to SIPAM within the aegis of the General Fisheries Commission for the Mediterranean (GFCM), and the full support of his/her supervisors, the duties of SIPAM National Coordinator shall include (but not be confined to):

- The National Coordinator is representing his/her country in SIPAM.
- In close collaboration with the SIPAM Regional Centre and in coordination with other CAQ Networks Focal Points, be responsible for all SIPAM activities in his/her country.
- Elaborate through national workshops or other means such as sub-offices, projects and initiatives on aquaculture to be submitted to the SIPAM Network.
- In conjunction with the SIPAM Regional Centre, prepare annual national SIPAM work programmes in coordination with other national aquaculture bodies.
- Prepare and submit annual draft budgets for all national SIPAM activities, including essential national and international travel, for government funding.
- Be responsible for the regular and timely transmission of data and information to the SIPAM Regional Centre also required for the updating of the SIPAM web pages.
- Attend regional SIPAM meetings.
- Assist the SIPAM Regional Centre in identifying and soliciting potential non-governmental and private sources of funding to support the SIPAM Network and activities.
- Fully publicize the existence and value of the information contained in the SIPAM website to the private sector and within his/her government, as well as in relevant institutions such as universities and provide guidance in the use of the SIPAM website.
- On a continuing basis, suggest ways in which SIPAM can be improved.
- Conduct continuous internal evaluation of the efficacy of information dispersal by SIPAM on a national level in order to improve future services.
- Assist in the promotion and success of SIPAM in any other way as shall be requested, from time to time, by the SIPAM Regional Coordinator and by the GFCM Secretariat.