

GENERAL FISHERIES COMMISSION FOR THE MEDITERRANEAN

COMMISSION GÉNÉRALE DES PÊCHES POUR LA MÉDITERRANÉE



COMMITTEE ON AQUACULTURE (CAQ)

Eighth session

Paris, France 13-15 March 2013

SIPAM Quick Start Guide for National Coordinators (updated)



Quick Start Guide FOR NATIONAL COORDINATORS

- 1 Capture Based Production
 - 2 Production Statistics
 - **3 Production Centres**



Draft version - March 2013





PREPARATION OF THIS DOCUMENT

This document has been prepared by the GFCM Secretariat in the framework of SIPAM, the official aquaculture web-portal of the General Fisheries Commission for the Mediterranean (GFCM).

ABSTRACT

The "SIPAM Quick start guide for National Coordinators" has been conceived to help National Coordinators (NCs) to submit Capture Based Production, Production Statistics and Production Centres data through the SIPAM system in compliance with the recommendation GFCM/35/2011/6.

For further information on

SIPAM Quick Start Guide for National Coordinators

please contact:

GFCM Secretariat (GFCM-Secretariat@fao.org)

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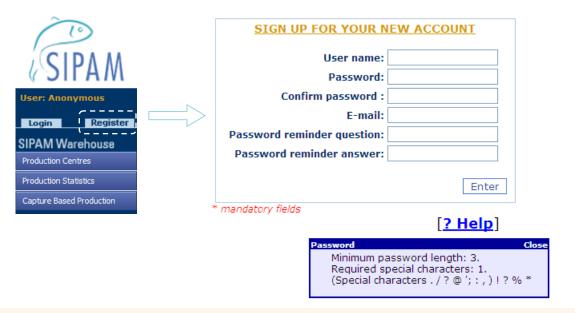
USER PROFILE

1.1 Anonymous User

Once the user gets into the SIPAM website he/she starts surfing as Anonymous User: he/she may access the home page and consult all the information stored on it (News, Events, Publications), but with limited access to the SIPAM Databases (Warehouse section).

1.2 Registered User

To register as a SIPAM user, one has to click on the *Register* button placed on the left of the menu column and fill in all the required information (*Sign up for your new account*).



Once the user has compiled the form, he/she will receive an email (sent by <u>Admin@Sipam.org</u>) which contains a web-link to be used to complete the activation procedure.

By clicking on the web-link, the user will be redirected to the *UserID Activation* panel where he/she has to 1) specify the required information, 2) accept the rules provided by the Privacy Policy of the System (by checking on the *I agree* box), 3) click on *Active Sipam userid* button.



When the activation procedure is completed, the user will be in the condition to access into the system.

The registered user may then access the SIPAM Warehouse section by utilising his/her *User Name* and *Passord* (to be typyed into the *Login* panel).



if you do not remember your username, please contact the <u>SIPAM Administrator</u> for assistance

1.3 National Coordinator

Upon registration, the National Coordinator is granted user rights by the GFCM Secretariat, thus being allowed to submit data in compliance with *recommendation GFCM/35/2011/6 on reporting of Aquaculture Data and Information*.

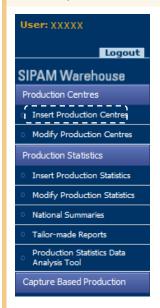
PRODUCTION CENTRES

2.1 Structure

The SIPAM *Production Centres* section is composed of two modules: 1) Insert Production Centres, 2) Modify Production Centres.

2.2 Insert Production Centres

By clicking on *Insert Production Centres*, the user will access the data-entry form composed by five sub-sections: Submission Information, Cultured Species, Total Volume (m3) - Culture facilities, Destination of Product (Percentage), Source of Information.





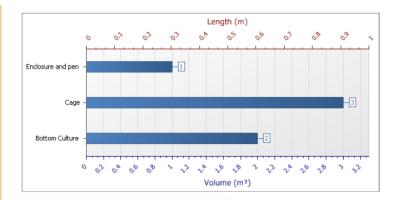
Through this first sub-section the user can proceed to fill in the information about the country (only the national coordinator country will be displayed), year, production segment (hatchery/nursery, ongroing farms), environment (marine water, fresh water, brackish water) and number of production centres.



The second sub-section is designed to facilate the selection of the cultured species. NC may opt to use the auto-filter features by start typing text into one of the three avalaible boxes: scientific name, common name, 3 alpha code. By clicking on the *Add from the list* bottom the selected species will be recorded.

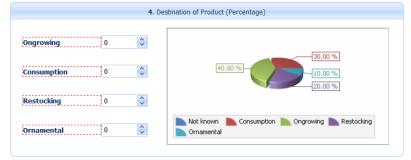
Proceeding with the data entry,
NC can fill in information on
the volume (m³) of:
bottom culture, cage,
dam/reservoir/barrage,
enclosure and pen,
fish and rice culture, hatchery,
lagoon, pond, raceway and
tank, suspension culture.

Bottom culture	~	Hatchery	^
Cage	^	Lagoon ²	^
Dam/reservoir /barrage	<u>^</u>	Pond	^ ~
Enclosure and pen	^	Raceway and tank	^
Fish and rice culture	^	Suspension culture ¹	^



As soon as the information on the volume (m³) are filled in, the dynamic chart will be populated automatically and in real time.

Through the fourth section, user can insert information on the destination of product (percentage) of: ongrowing, consumption, restocking, ornamental. The dynamic chart will be populated automatically and in real time.



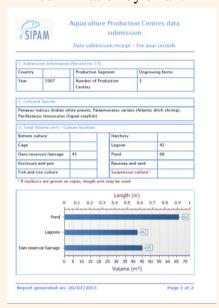
5. Source of Information

The last sub-section is meant to be used for the submission of the source of information.



Once all the required information (enclosed in red boxes) has been filled in, the user will get to the confirmation page by clicking on the *Submit* button.

By clicking on the right-down button "Yes, submit this form", the user will confirm the submission of the information into SIPAM thus receiving confirmation by email.



The "No, I want to amend some data" button will allow the user to modify the information just filled in.

2.3 Modify Production Centres

National Coordinators (NCs) can apply amendments to the submitted data by clicking on *Modify Production Centres* button. The content of the table can be easily filtered by utilizing the header of each column. An export facility to excel of the search results is also granted.



NCs can open each Production Centres entry by clicking on the Record Id (first column).

PRODUCTION STATISTICS

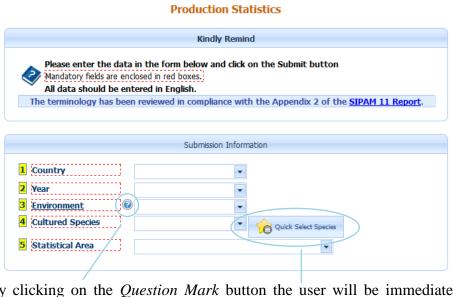
3.1 Structure

The SIPAM *Production Statistics* section is composed of five modules: 1) Insert Production Statistics, 2) Modify Production Statistics, 3) National summaries, 4) Tailor-Made Reports, 5) Production Statistics Data Analysis Tool.

3.2 Insert Production Statistics

By clicking on *Insert Production Statistics*, the user will access the *Statistics Management* form for data-entry purposes which is composed by four sub-sections: Submission Information, Production Details, Data Information, Certification.





By clicking on the *Question Mark* button the user will be immediately provided with the official definitions of **Environment** adopted by SIPAM.

The terms actually in use into the SIPAM system are Freshwater, Brackishwater Marine water and Other. Many participants considered that two categories like Freshwater and Saltwater (Brackish + Marine) could be enough to classify the different culture environment.

Freshwater Culture by freshwater Culture by freshwater culture is understood the cultivation of aquatic organisms where the end product is raised in freshwater, such as ponds, reservoirs, rivers, lakes, canals etc., in which the salinity does not normally exceed 0.5%e. Earlier stages of the life cycle of these aquatic organisms may be spent in brackish or marine waters.

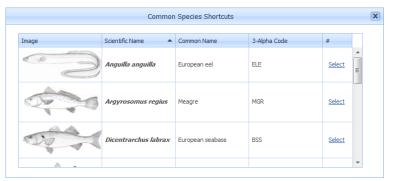
Brackishwater

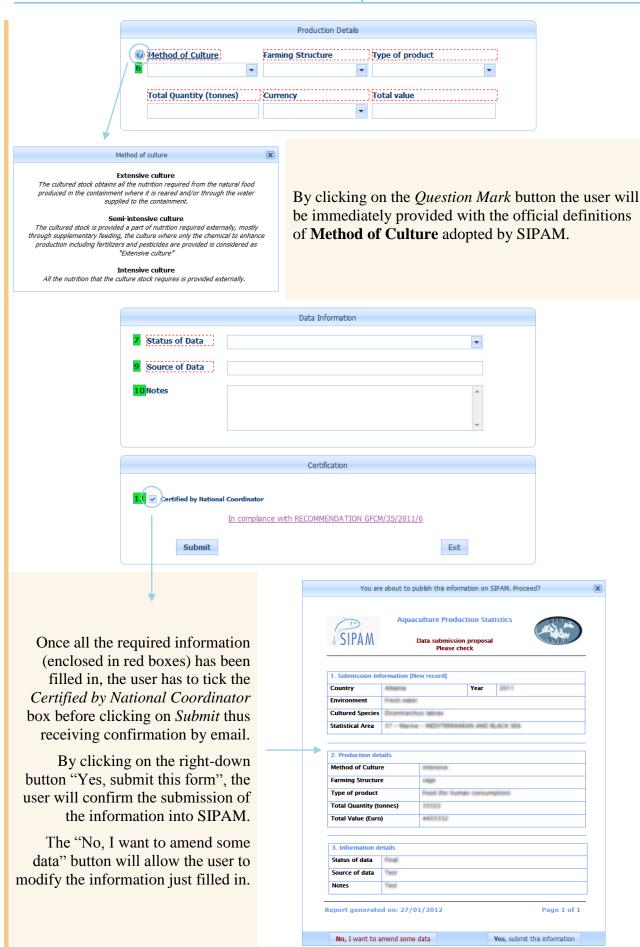
Culture By brackishwater culture is understood the cultivation of aquatic organisms where the end product is raised in waters of fluctuating salinity in a range between 0.5%e. bard full strength sewaveter. Culture utilizing relatively high salinity water originated from inland water bodies should be considered as brackishwater culture. If these conditions do not exist or have no effect on cultural practices, production should be recorded under either "Freshwater culture" or "Mariculture". Earlier stages of the life cycle of these aquatic organisms may be spent in fresh or marine waters.

Mariculture

By mariculture is understood that the cultivation of the end product takes place in seawater, such as fjorals, inshore and open waters and inland seas where salinity is generally high and is not subject to significant daily or seasonal variations. Earlier stages in the life cycle of these equatic organisms may be spent in brackishwater or freshwater.

The *Quick Select Species* button allows the user to access to the **Common Species Shorcuts** which may help in selecting the species itself. A sort facility is provided by clicking on the top of each column: Scientific Name, Common Name and 3-Alpha Code.

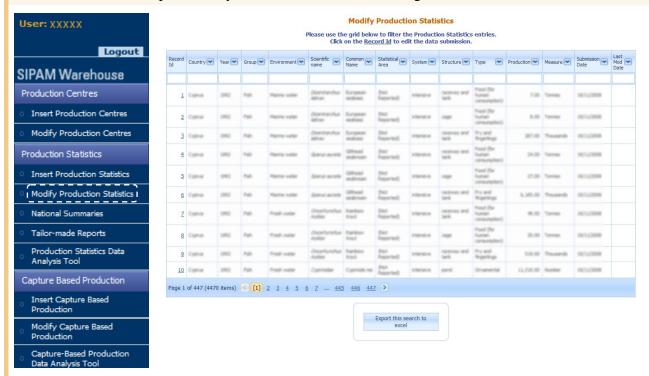




Once the certification process has been finalised, the record is made available for consultation (by register users only) and modification if necessary (by National Coordinators).

3.3 Modify Production Statistics

National Coordinators (NCs) can apply amendments to the submitted data by clicking on *Modify Production Statistics* button. The content of the table can be easily filtered by utilizing the header of each column. An export facility of the search results is also granted.



NCs can open each Production Statistic entry by clicking on the Record Id (first column).

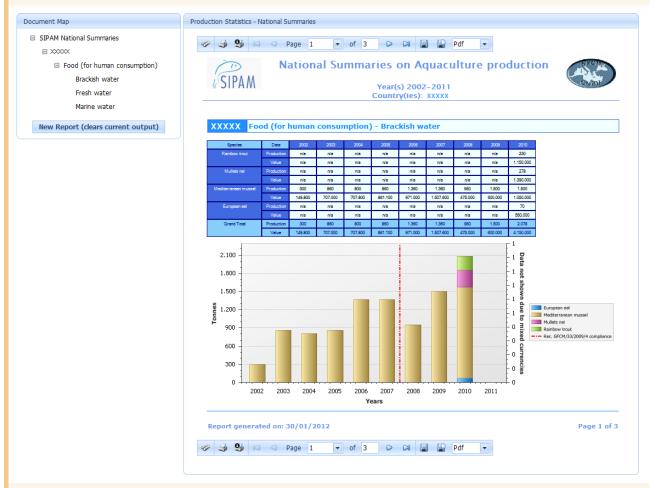
3.4 National Summaries

Registed users can run a summary of National data within an 10-year time span by selecting the starting year from the related scroll-down menu.



Once the report is launched, the system will generate the **SIPAM National Summaries**.

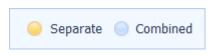
Users can easily naviate through the report by using the Document Map feature available on the left of the window.



The toolbar placed either at the top or at the bottom of the report provides the users with both nativation and export (Pdf, Xls. Xlsx, Rtf, Mht, Html, Text, Csv, Image) facilities.

3.5 Tailor-Made Reports

Registed users can create its own report of National data by selecting five different parameters: Countries, Environment, Species, Type of Product, Method of Culture.



The Combined option will allow to generate the report by aggregating the selected parameters (countries and/or environment) as a single entity: information of the country/environment will not be displayed.

Information concerning the Species as well as the Type of Product will be shown separate.

Data about the Method of Culture data will be displayed combined. Once one or more Method of Culture are selected, the Structure of Culture box will be populated accordingly.

Check the box to include the Economic Value of the production in the Report

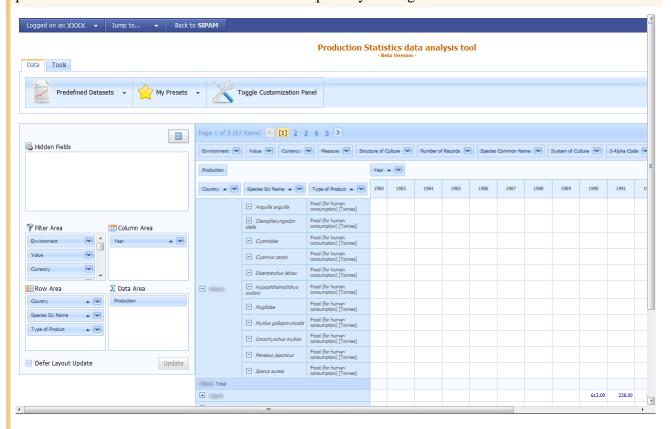


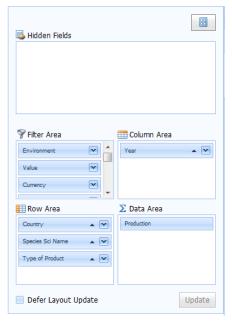
Run Report

Click on *Run Report* button to generate the report according to the selected parameters

3.6 Production Statistics Data Analysis Tool

By clicking on "Production Statistics Data Analysis Tool" button, registered user will access to a poweful tool which allow to visualize in a compact layout large amount of data.





Through the panel on the left, user can flexible manipulate the data in real time by filtering all the variables of both header columns and rows.



Arbitrarily aggregate/nest dimensions: user can "manipulate" the data by filtering the information by Filter area, Data area, Row area and Column area.



Thanks to this tool, the user with an intuitive drag & drop facility can contruct in real time a table to visualize the information according his needs.

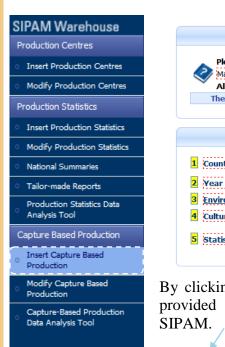
CAPTURE BASED PRODUCTION

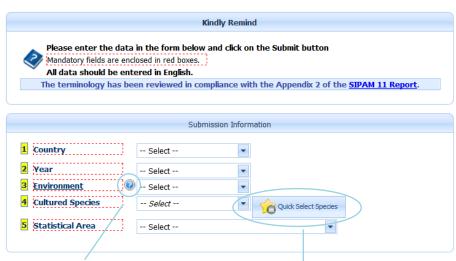
4.1 Structure

The SIPAM *Capture Based Production* section is composed of five modules: 1) Insert Capture Based Production, 2) Modify Capture Based Production, 3) Capture Based Production Data Analysis Tool.

4.2 Insert capture based production

By clicking on *Insert Capture Based Production*, the user will access the *Statistics Management* form for data-entry purposes which is composed by four sub-sections: Submission Information, Production Details, Data Information, Certification.





Capture Based Production Statistics

By clicking on the *Question Mark* button the user will be immediately provided with the official definitions of **Environment** adopted by SIPAM.

The terms actually in use into the SIPAM system are Freshwater, Brackishwater Marine water and Other. Many participants considered that two categories like Freshwater and Salwater (Brackish Harine) could be enough to classify the different culture environment.

Freshwater culture is understood the cultivation of aquatic organisms where the end product is raised in freshwater, such as ponds, reservoirs, rivers, lakes, canals etc., in which the salinity does not normally exoced 0.75%. Earlier stages of the life cycle of these aquatic organisms may be spent in brackish or marine waters.

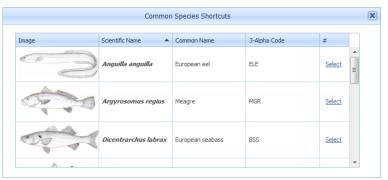
Brackishwater

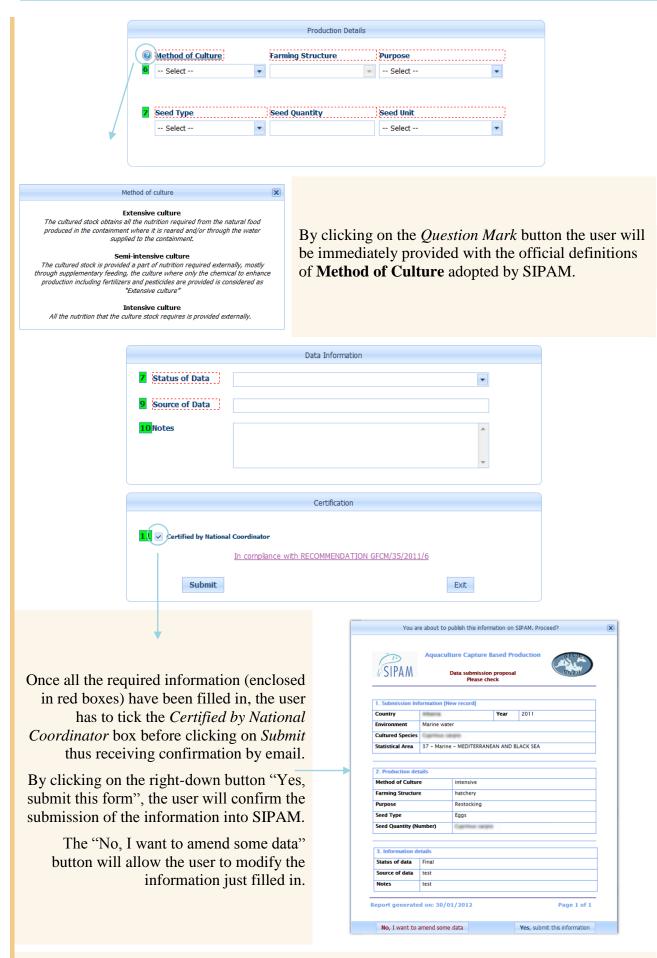
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Once the certification process has been finalised, the record is made available for consultation (by register users only) and modification if necessary (by National Coordinators).

4.3 Capture Based Production Data Analysis Tool

By clicking on "Capture Based Production Data Analysis Tool" button, registered user will access to a poweful tool which allow to visualize in a compact layout large amount of data.

Kindly refer to par. 3.6 "Production Statistics Data Analysis Tool" to get all the information about this important feature.

ANNEX 1

Recommendation GFCM/35/2011/6 ON REPORTING OF AQUACULTURE DATA AND INFORMATION

The General Fisheries Commission for the Mediterranean (GFCM),

RECALLING the FAO Code of Conduct for Responsible Fisheries which calls for sustainable development and responsible aquaculture practices;

RECALLING the GFCM's role in promoting the sustainable development of aquaculture in the Mediterranean, Black Sea and connecting waters;

RECALLING the Rule X(e) of the GFCM Agreement in which Contracting Parties have an obligation to provide information on production and other data relevant to the function of the CAQ;

CONSIDERING the development of the Information System to promote aquaculture in the Mediterranean (SIPAM) over the years;

RECOGNIZING the need of the Committee on Aquaculture to have reliable data available to undertake its work effectively;

RECALLING that standards in aquaculture data collection and statistics should be established in line with guidelines set by the FAO Coordinating Working Party on Aquaculture Statistics;

NOTING the proposal made by the Sixth Session of CAQ to establish a regional data collection scheme for aquaculture;

NOTING that the Thirty-first Session recommended that the responsabilities of the SIPAM National Coordinators be formally endowed with a national institution;

ADOPTS, in conformity with the provision of paragraph 1 (b) and (h) of Article III and Article V of the GFCM Agreement, the following:

1. Contracting Parties shall submit the data for all the parameters listed below on an annual basis to the GFCM Secretariat:

PRODUCTION STATISTICS BY:

- CWP¹ Statistical Areas;
- Culture environment (brackish, marine and freshwater);
- Cultured species (scientific and common name; including capture-based species);
- System of culture (extensive, semi-intensive, intensive);
- Type of culture (cages, ponds, raceways, hatchery, etc.);
- Type of product (ongrowing, eggs, fingerlings, etc.);
- Capture-based aquaculture input (seed quantity: eggs, wild fingerlings, wild fish etc.);
- Production quantity (tonnes/units);
- Production value (currency);

¹ See *The Coordinating Working Party on Fishery Statistics: Its Origin, Role and Structure.* FAO Fisheries Circular. No. 193. December 1995.

PRODUCTION CENTRES

- Unit (segment) of production (hatcheries, ongrowing farms);
- Number of production centres per unit (segment);
- Cultured species per unit (segment);
- Total volume (m3) of facilities of production centres per segment;
- Destination of product per segment (consumption, ongrowing, restocking, ornamental).

MARKET

- Feed, Fishmeal and Fish Oil:
 - Domestic production (tonnes)
 - o Feed prices for major farmed species (per tonne)
 - Domestic Prices (per tonne)
- Trade and Consumption:
 - o Import and export of aquatic products (weight and value)
 - o Import and export of major farmed species (weight and value)
 - Main export destination for farmed species
 - National per capita consumption of aquatic products
- 2. The deadline for submissions is 30 June, with the reference year for the data submitted being the preceding year.
- 3. Members shall nominate a national focal point responsible for the submission of aquaculture data.

ANNEX 2

Aquaculture Glossary

Aquaculture

Aquaculture is the farming of aquatic organisms². Farming implies some sort of intervention in the rearing process to enhance production, such as regular stocking, feeding, protection from predators, etc. Farming also implies individual or corporate ownership of the stock being cultivated.

For statistical purpose, **aquaculture production** is defined as an increment of biomass and/or an increment in numbers of individual organisms produced during the period of farming. Therefore, in order to measure aquatic production, both input to, and output from, the farming environment are needed to monitor. Seed going into a culture-based fishery is considered as an output from aquaculture to fishery, while seed collected by fishery for aquaculture is considered an input from fishery to aquaculture

Environment

Freshwater Culture. By freshwater culture is understood the cultivation of aquatic organisms where the end product is raised in freshwater, such as ponds, reservoirs, rivers, lakes, canals etc., in which the salinity does not normally exceed 0.5%. Earlier stages of the life cycle of these aquatic organisms may be spent in brackish or marine waters.

Brackishwater. Culture By brackishwater culture is understood the cultivation of aquatic organisms where the end product is raised in waters of fluctuating salinity in a range between 0.5% and full strength seawater. Culture utilizing relatively high salinity water originated from inland water bodies should be considered as brackishwater culture. If these conditions do not exist or have no effect on cultural practices, production should be recorded under either "Freshwater culture" or "Mariculture". Earlier stages of the life cycle of these aquatic organisms may be spent in fresh or marine waters.

Mariculture. By mariculture is understood that the cultivation of the end product takes place in seawater, such as fjords, inshore and open waters and inland seas where salinity is generally high and is not subject to significant daily or seasonal variations. Earlier stages in the life cycle of these aquatic organisms may be spent in brackishwater or freshwater.

System of culture

Extensive culture: the cultured stock obtains all the nutrition required from the natural food produced in the containment where it is reared and/or through the water supplied to the containment,

Semi-intensive culture: the cultured stock is provided a part of nutrition required externally, mostly through supplementary feeding, the culture where only the chemical to enhance production including fertilizers and pesticides are provided is considered as "Extensive culture", and

Intensive culture: all the nutrition that the culture stock requires is provided externally.

² Currently, aquatic organisms referred to fish, mollusks, crustaceans, other invertebrate, crocodiles, alligators, turtles, amphibians and aquatic plants.



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